

# FALL fest

## CITY OF TRENTON FALL FEST VENDOR APPLICATION FORM

**September 28, 2019, Trenton Community Park – 4:00 PM**

All proceeds will go toward replacing the Community Park playground equipment.

Company/Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Vendor Type: Please check all that apply. Accommodations based on the logistics necessary for the overall event.**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Food/Beverage | <input type="checkbox"/> Arts/Crafts                     | <input type="checkbox"/> Amusement Device |
| <input type="checkbox"/> Direct Sales  | <input type="checkbox"/> Information/Promotional/Sponsor | <input type="checkbox"/> Raffle donation  |
| <input type="checkbox"/> Other _____   | <input type="checkbox"/> Cash donation _____             |   |

**Number of booth spaces:** \_\_\_\_\_ **Electric Needed:**  Yes  No **Outlets needed:** \_\_\_\_\_

Please provide a brief description of you and/or your product which may be used in marketing materials:

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- \* Single 10' x 10' booth space is \$25.00.
- \* Accommodations based on the logistics necessary for the overall event.
- \* Each vendor is responsible for securing the proper licensing for the event.
- \* All vendors will be responsible for tents, tables and chairs.
- \* Vendors are expected to be present for the duration of the event.
- \* This is an outdoor event and will be held rain or shine. Please plan accordingly.
- \* Booth locations will be given approximately one week prior to the event.
- \* Please submit booth fees with this application. Checks made payable to City of Trenton

### **Vendor application submission deadline: Friday, September 13, 2019**

Please return the completed vendor agreement to Sharon Leichman, City of Trenton, 11 East State St, Trenton, OH 45067. Checks are to made payable to City of Trenton, with "Fall Festival" in the memo line. For more information, please contact Sharon at 513-988-6304 ext. 150 or via email at [sleichman@ci.trenton.oh.us](mailto:sleichman@ci.trenton.oh.us)

Image/Video Authorization: \_\_\_\_\_ (initial) by initialing, I authorize the City of Trenton to use images and/or video of me and/or my vendor booth in any digital or printed media or communications related to the City of Trenton Fall Festival event in which I am participating.